



**County of Orange**

**CLAIM FOR MONEY OR DAMAGES**

**Type or print form, sign, and submit completed form to:**

Clerk of the Board of Supervisors  
Robert E. Thomas Hall of Administration  
10 Civic Center Plaza, Room 465  
Santa Ana, CA 92701

**CAUTION: UNSIGNED CLAIM FORMS CANNOT BE PROCESSED**

**NAME OF CLAIMANT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_ **PHONE NUMBER:** (\_\_\_\_) \_\_\_\_\_

**JAIL BOOKING NUMBER (if applicable):** \_\_\_\_\_

Exact date and time accident, damage, loss or injury occurred:

Exact place where accident, damage, loss or injury occurred (give address if possible):

What particular ACT or OMISSION on the part of the County or County employees caused the injury, loss or damage (give exact and full details/attach additional pages if necessary):

What damage, loss or injuries do you claim resulted?

What amount do you claim for each item of injury or damage? (Show basis of computation of the amount claimed, such as the date an item was purchased, amount of medical bills, etc.)

Names and addresses of witnesses, doctors, and hospitals:

I swear or affirm that the above information is true and correct under penalty of perjury.

Executed at \_\_\_\_\_, \_\_\_\_\_  
(address) (city)

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Claimant

**Complete below if response is to be provided to someone other than claimant:**

**SEND RESPONSE TO:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** (\_\_\_\_) \_\_\_\_\_ **FAX:** (\_\_\_\_) \_\_\_\_\_

**NOTICE: Section 72 of the Penal Code provides:**

“Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, city, or district board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is punishable either by imprisonment in the county jail or the state prison or by a fine of not exceeding ten thousand dollars (\$10,000.00), or by both such imprisonment and fine.”

**WARNING: Section 911.2 of the Government Code provides:**

A claim relating to a cause of action for death or for injury to person or to personal property or growing crops shall be presented as provided in Article 2 (commencing with Section 915) of this chapter not later than six months after the accrual of the cause of action. A claim relating to any other cause of action shall be presented as provided in Article 2 (commencing with Section 915) of this chapter not later than one year after the accrual of the cause of action.